

**CLAYOQUOT BIOSPHERE TRUST**  
**Culture Committee**  
**Wednesday, November 12<sup>th</sup> 2008**  
**6:00 – 9:00 pm**  
**Café Vincente, Tofino**

**Minutes**

**In attendance:** Mare Dewar, David Griffiths, Kirsten Johnsen, Anne Mack, Theresa Dennison and Celina Tuttle

**BoD:** April Charleson

**Staff:** Jessie Fletcher and Jean Wylie

*Dinner was provided from 6:00 – 6:30pm*

**1. Review and approve agenda & recent minutes**

The agenda and minutes from previous meeting were reviewed and approved.

**2. CBT Update**

- **Environmental Efforts:** To reduce paper usage we will no longer be bringing extra meeting packages to the meetings unless they are requested. As well, if you have a package that you no longer require, feel free to return it to us, we will recycle it. Also, in efforts to reduce/reuse dinner ware, where ever possible we utilize either venues or caterers that can provide dishware, cutlery, mugs etc. rather than using disposable or styro-foam material.
- **Scholarships:** The USS Scholarship for Excellence was awarded to Sidney Morrison, she is now attending SFU. Unfortunately the NTC Scholarship for the area, there were no applicants this year. The Board is open to receiving and considering any ideas you may have to share in this regard.
- **Call for Projects:** Recommendations will be presented to the Board of Directors at the upcoming Board Meeting, scheduled for November 20/08. You are all welcome to attend. Kindly advise staff if you plan to attend, that way we will ensure there is an information package available.
- **Reminder:** Kindly provide your confirmation in a timely manner.
- **Economic Downturn:** The *Call for Projects* has been pushed back by three months and will now take place in early 2010. This will help re-stabilize the fund and will align it with our fiscal year. New *Discretionary Funds* will be available in the New Year, as per usual. However, there will be \$8K per committee instead of the \$10K normally allotted to each committee.

**3. 2008 Call for Projects Update.**

The 'Ha' wiih Governance Project discretionary funding has been processed as approved at the last meeting.

#### **4. Presentation from Jacqueline Windh on *Recording their Stories* submission.**

Jacqueline provided a brief impromptu presentation on her proposal.

Approve \$1400, the first of a four part project, with the following recommendations:

- Talk to Gerry Perry in efforts to reduce or agree to provide 'in-kind' water transportation for this project.
- Customary to bring a small gift to the Elder providing the stories.
- Have a family member witness agreement to participate to ensure Elder is fully aware of the intent of the project.
- Must go through a non-profit organization to receive funds.
- perhaps UVIC and/or Museum of Anthropology archive the material in their appropriate records and that it be accessible to family members of interviewee's
- CBT requires that the material, final product belongs to the source 'families' who provided it and the CBT has access to the final product for future 'biosphere centre' records and archival material.

Anne Mack offered to provided an electronic copy of the language studies UBC 'Indigenous, the Family and the Community' protocol agreement. That will be shared with committee members as an FYI. Also, may refer Jacqueline to Denny Durroucher, works for HUU-ay-aht Nations as well as Lynnette Barbosa, of NTC Post Secondary department.

#### **5. Discretionary Funding request received from Joanna Streetly, *Writer's Group* project.**

Members encouraged staff to forward the following recommendations; refer to 'Word Press' a free web site, they as well should have ideas or referrals for this group.

#### **6. 2008 Review**

Idea's or suggestions that you would like to do next year, 2009.

**Note:** the meeting schedule for next year has been cut back to 6 meetings per year.

- Bring a buddy, in efforts to broaden and engage new community members and increase awareness of what it is the committee's do.
- Advertising campaign in January 2009. With the 10 year review in 2010, it would be good to see the committees grow, new members, new and fresh ideas that will work within the community as ideas would be coming directly from the community members.
- Host a workshop, on building capacity from within. Proposal writing workshops, brainstorm sessions, sharing of ideas.

- CBT should address its advertising strategy, incorporating a slogan or new symbol. CBT should engage in outreach, attending events, building awareness in the community.
- Establish a regular *Community Visit* schedule into the remote communities: Hot Spring Cove, Ahousaht, Opitsaht, Toquaht, Ucluelet etc.
- Contact the Community Coordinators, School Councilors and establish a working relationship with them. Encourage youth participation. Review the process of accessing the different types of funds and assist/mentor through associates in accessing funds for worthwhile, sustainable, environmentally conscious ideas.
- Explore the idea of CBT hosting an open house in 2009

**7. Next Meeting will be scheduled for Tuesday, February 3, 2009**

**Reminder:** David Griffiths reminds the committee that February 27<sup>th</sup>, 2009 is the Historical Interests Dinner. He will forward an invitation to the committee members closer to the date.

**Discretionary Funding**

<b>Balance at the Beginning of the Meeting</b>	<b>\$165.00</b>
<b>Balance Remaining at the end of the Meeting</b>	<b>\$165.00</b>