

Clayoquot Biosphere Trust Board of Directors Meeting
23 April 2008, 7:00 p.m. - 9:00 p.m.
Muu-chin-ink Boardroom, Tin Wis Hotel, Tofino, B.C.
Minutes

Present: Darcy Dobell, Larry Baird, Gary Johnsen, Eric Russcher, Don McMillan, Jack Little, Clive Pemberton, Nadine Crookes, Dan Edwards, John Platenius
Regrets: Stephanie Hughes, Gregory Charleson, Wilf Luedke, Marisa Bennett, Maureen Touchie, Diane St. Jacques, Kelly Johnsen, Denise Koshowski, Felix Jackson, Lorraine Cameron
Guests: Martin Nantel and George Walkem
Staff: David Fraser, Rebecca Vines and Jean Wylie

Meeting convened at 7:00 p.m.

Darcy welcomed everyone to the meeting. Darcy reminded Directors to be respectful of staff time and provide confirmations for the Board meetings in a timely manner.

Consent Agenda

Moved by Gary Johnsen, seconded by Clive Pemberton to approve Consent Agenda.

Approved by Consensus

1. Business Agenda

Moved by Jack Little, seconded by Eric Russcher to approve the Business Agenda.

Approved by Consensus

2. Reports

Moved by Jack Little, seconded by Clive Pemberton to accept the reports as presented.

Approved by Consensus

a) Executive Director

David presented his report of recent activities focusing on the recruitment of the new executive Director and the plans for the CBRA AGM.

b) Executive Committee

Darcy advised that all items discussed at the previous ExComm meeting are on the current agenda.

c) Treasurer/Investment Committee

Gary reviewed the current financial report in Board package. The markets have been slow which has negatively affected growth of the Trust Fund. An Investment Committee Meeting is scheduled for May 9, 2008 to review the implications of the market down-turn and the performance of Genus Capital.

d) Secretary

Eric Russcher advised that all is in order from the Secretary's perspective.

e) Measuring Community Health

Rebecca gave a brief report and advised that the Measuring Community Health initiative has taken a back-seat vis-à-vis other priorities. Work is ongoing with PRNPR staff on eelgrass monitoring as well as with the Fraser Basin Council who have recently brought together forty individuals currently

leading indicator projects. It is expected that these individuals will prove good contacts and advisors as the Measuring Community Health process unfolds.

f) Committees

Committee Meetings and the Fundraising Seminar Series sponsored through the Community Development Committee are proceeding nicely. The Forestry Session instigated by the Terrestrial Committee received positive feedback. In conjunction with National Volunteer Week (May 12-18th) staff will run an advertisement in the local newspapers to recognizing the contribution of Committee members to the organization. A web page has been designed for the five committees and will be up and running by next week.

g) Correspondence

There is no correspondence to bring forward at this time.

3. Status of 2007 Project Funding

David noted that there were 5 projects that had conditions associated to their funding approval during the 2007 CBT funding call:

- a) The Ahousaht Clean Harbour project proponent has secured non-profit status and will receive their grant once they have establish a bank account,
- b) The CBT has had no response from the proponent of the Hesquiaht Ditigizing Project as their Final Report is still outstanding
- c) The NCN Language Group has not responded to numerous requests to submit their Final Report
- d) The West Coast Recreation Centre Business Plan proposal has met the contingencies of their grant application.
- e) The Wet land Surveys for Breeding Amphibians proposal has met the contingencies of their grant application.

David noted that the 2006 Environmental Youth Alliance Bio-diesel Fuel Feasibility report was a disappointment and the proponent did not fulfill the requirements of our contract with them. Specifically, a budget detailing how the CBT funds were spent has not yet been forwarded to us. Correspondence will be sent stating our disappointment with the results of this project and requesting an account of how the grant was spent.

4. Board Appointment Policy

The Board was asked to give a final review to the decisions reached at the July 2006 and March 2007 Board Meetings.

Moved by Don McMillan and seconded by Gary Johnsen to bring forward proposed changes to the constitution and bylaws for further consideration.

Approved by Consensus.

5. Coastal Zone Planning and Salmon Recovery Initiatives Update

Dan provided a brief summary of three on-going initiatives of importance to the Biosphere region including Coastal Zone planning, Salmon Recovery and the Pacific Salmon Treaty focusing on the seriousness of the pacific salmon situation and the need to ensure that all stakeholders are engaged and discussing solutions.

6. 2008-2010 Business Plan Update

David provided a brief update of progress on 2008-2010 Business Plan commitments to date. Business Plan commitments are moving forward nicely with the exception of fund raising where no progress has been achieved to date.

7. Investment Fund

The Executive Committee requested the Treasurer to discuss with the CBT Investment Committee the current status and recent trends of the Investment Portfolio. The Investment Committee meets on May 9, 2008 and will be asked to review and forward a recommendation on the performance of the CBT Investment Manager.

8. Global Education/Peru trip

Rebecca provided a short debrief from the USS student's trip to Peru. Overall the trip was great. Students had the opportunity to visit the Manu Rainforest biosphere reserve which was designated in 1977. The students also visited a small village where they spent four days helping with the construction of a youth performance platform. As well, the group also visited Manchu Picchu. The USS students will provide a report and presentation to the communities later in May.

9. Next Meeting - Plans for the May 22, 2008 Board of Director's meeting in Hot Spring Cove

Jean advised she was in communication with Karen Charleson in regards to the invitation to the Board and Staff to attend their "Hooksum Outdoor Adventure School", as they have received past funding and wanted to give CBT an opportunity to get a first hand experience of the program. Board members were asked to confirm their interest with Jean in advance.

General Public questions:

Martin Nantel thanked the Board and Staff for the opportunity to attend the meeting and gain a better understanding of CBT activities.

Meeting adjourned at 9:00 p.m.

I certify these minutes as correct.
Eric Russcher, CBT Secretary

