



**CLAYOQUOT BIOSPHERE TRUST
UCLUELET SECONDARY SCHOOL
SCHOLARSHIP PROGRAM
APPLICATION GUIDE**

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ABOUT THE CLAYOQUOT BIOSPHERE TRUST SCHOLARSHIP PROGRAM

In 2002, the Clayoquot Biosphere Trust (CBT), with the support of Genus Capital Management, introduced a scholarship program to encourage secondary students from the Clayoquot Sound region to pursue full-time post-secondary education.

The scholarship program is open to Ucluelet Secondary School students who have achieved academic excellence in their Grade 11 and 12 years and will be attending an accredited post-secondary institution the following fall.

Students are eligible to receive up to \$3,000 per year for the duration of their program of study (up to 4 payments over five years to a maximum \$12,000) by maintaining a strong academic standing.

ABOUT THIS GUIDE

This guide is meant to provide students, parents, and teachers with an overview of the Clayoquot Biosphere Trust Scholarship Program. Included in the guide are sections on eligibility requirements, how to apply, frequently asked questions, an application checklist, and related forms.

For more information on the CBT scholarship program or to provide suggestions on how to improve this guide, please contact:

Executive Director
Clayoquot Biosphere Trust
P.O. Box 67, Tofino, BC V0R 2Z0
Phone: 250-725-2219

ABOUT THE CLAYOQUOT BIOSPHERE TRUST

The purpose of the Clayoquot Biosphere Trust (CBT), as defined in its Constitution, is to:

Fund activities in the spirit and intent of the UNESCO Biosphere Reserve designation which are beneficial to the communities and the ecosystems of the Clayoquot Biosphere Region and to local communities including Ahousaht First Nation, Hesquiaht First Nation, Long Beach, Tla-o-qui-aht First Nation, Tofino, Toquaht First Nation, Ucluelet and Ucluelet First Nation.

The mission of the Clayoquot Biosphere Trust is to assist the region to achieve its vision by providing funding and logistical support for research, education and training initiatives that promote conservation and sustainable development.

PURPOSE OF THE SCHOLARSHIP PROGRAM

The purpose of the CBT Scholarship program is to encourage Ucluelet Secondary School students from the Clayoquot Biosphere Reserve region to attend an accredited post-secondary institution through academic excellence, as measured by their academic standing at the end of their Grade 11 and Grade 12 years.

ELIGIBILITY REQUIREMENTS

To be considered, students must:

- Be residents of the Clayoquot Biosphere Reserve and region;
- Have graduated from Ucluelet Secondary School in June; and,
- Be attending a full-time, accredited post-secondary institution that fall.

Scholarships will be awarded based on a combination of:

- High academic achievement in their Grade 11 and Grade 12 years;
- Citizenship (involvement in the community); and
- Two academic and one personal reference.

Scholarship monies will be allocated upon proof of registration in an accredited post-secondary institution.

First Nation students may apply for the CBT Scholarship and the CBT First Nation Scholarship; however, they will be eligible to receive funding from only one of the scholarship programs.

The scholarship program does not fund:

- Mature students;
- Adult education programs;
- Academic upgrading;
- Part-time studies; and,
- Homeschooled students.

HOW TO APPLY

Eligible secondary school students must send a letter of application that includes:

- A statement that they are applying for the Clayoquot Biosphere Trust Scholarship Program;
- Confirmation that they have graduated from secondary school that spring;
- Confirmation that they are a resident of the Clayoquot Biosphere Reserve and region;
- A brief description of their community involvement (citizenship activities);
- An outline of their educational goals;
- A statement that they will be attending an accredited post-secondary institution (include name of program and institution) during the upcoming academic year; and,
- Contact information (name, mail address, phone/fax numbers, e-mail).

Along with their letter, students must submit:

- A transcript of their grade 11 and grade 12 years; and,
- Three (3) reference letters that support their applications two of which should be academic, and one personal.

NOTE: Incomplete applications will not be considered. Information submitted by applicants will be reviewed by the CBT Board of Directors and kept confidential.

APPLICATION DEADLINE

Scholarship applications are due **July 1st** of the scholarship year.

APPLICATION SUBMISSION

Applications can be submitted by mail or fax to:

CBT Scholarship
C/O Clayoquot Biosphere Trust
P.O. Box 67, Tofino, BC V0R 2Z0

FREQUENTLY ASKED QUESTIONS

What is the amount of a scholarship?

The maximum amount available as a CBT Scholarship is \$12,000. Eligible students may receive up to \$3,000 per year for the duration of their post-secondary program up to a maximum of four payments over five years. The amount of a scholarship award depends on the number of eligible applications received. The scholarship may be divided amongst qualified students.

Who is eligible to apply?

Ucluelet Secondary School students who are attending a full-time accredited post-secondary institution immediately after high school graduation. Students must have achieved high academic standing in their Grade 11 and 12 academic years.

Who is ineligible to apply?

Applications will not be accepted from students already attending a post-secondary institution. The scholarship is not available for mature students, part-time studies, homeschooled students or for those pursuing academic upgrading or adult education programs.

Can students re-apply for the scholarship?

No, students may apply only once for the scholarship.

What is considered an ‘accredited post-secondary institution’?

The CBT considers educational institutions that have been legally allowed by province or state, to issue diplomas, certificates and/or degrees, as accredited post-secondary institution.

If my program is shorter than five years, can I still receive the entire \$12,000?

No. Students may only receive \$3,000 per year for the duration of their program, up to a maximum of four payments over five years. If, for example, students enroll in a 2-year program, they are only eligible for \$3,000 per year for both years, up to \$6,000.

What are the obligations of scholarship recipients?

Students are required to be enrolled full-time in an accredited post-secondary institution. The scholarship is available to students for the duration of their program of study (to a maximum of 4 payments over 5 years) by maintaining a strong overall academic standing of a C+ or higher . Official transcripts must be submitted to the CBT at the end of each year of study to ensure continued funding.

APPLICATION CHECKLIST

- ❑ Letter of application including
 - ❑ A statement that the student is applying for the Clayoquot Biosphere Trust Scholarship
 - ❑ A statement that the student has graduated from secondary school the previous academic year
 - ❑ A statement that the student will be attending an accredited post-secondary institution full-time (include name of institution and program of study) during the upcoming academic
 - ❑ A statement that the student is a resident of the Clayoquot Biosphere Reserve and region
 - ❑ An outline of the student's educational goals and a plan for how they plan to achieve these goals and aspirations
 - ❑ The student's contact information (name, mail address, phone/fax numbers, e-mail address)
- ❑ Official transcript of the student's Grade 11 and 12 years
- ❑ Letter of acceptance from an accredited post-secondary institution
- ❑ Three (3) reference letters that support the student's application by outlining the student's academic achievements, student involvement, and/or citizenship activities and supporting the student's educational goals and aspirations
- ❑ Completed *Student Information Form*

NOTE: Incomplete applications will not be considered

CBT SCHOLARSHIP PROGRAM STUDENT INFORMATION FORM

To be submitted with application

Name: _____

SIN: _____

Mailing Address: _____

City/Town: _____

Province: _____

Postal Code: _____

Phone (home): _____

Phone (work): _____

Fax: _____

E-mail: _____