



Nuu-Chah-Nulth Scholarship Program Application Guide

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ABOUT THE CLAYOQUOT BIOSPHERE TRUST SCHOLARSHIP PROGRAM

In 2002, the Clayoquot Biosphere Trust (CBT), with the support of Genus Capital Management, introduced a scholarship program to encourage secondary students from the Clayoquot Sound region to pursue full-time post-secondary education.

The scholarship program is open to secondary school students from the Clayoquot Sound Biosphere Reserve region that have achieved academic excellence in their Grade 11 and 12 years and will be attending an accredited post-secondary institution the following fall.

Students are eligible to receive up to \$3,000 per year (up to 4 years to a maximum \$12,000) by maintaining a strong academic standing.

ABOUT THIS GUIDE

This guide is meant to provide students, parents, and teachers with an overview of the Clayoquot Biosphere Trust Scholarship Program. Included in the guide are sections on eligibility requirements, how to apply, frequently asked questions, an application checklist, and related forms.

ABOUT THE CLAYOQUOT BIOSPHERE TRUST

The purpose of the Clayoquot Biosphere Trust (CBT), as defined in its Constitution, is to:

Fund activities in the spirit and intent of the UNESCO Biosphere Reserve designation which are beneficial to the communities and the ecosystems of the Clayoquot Biosphere Region and to local communities including Ahousaht First Nation, Hesquiaht First Nation, Long Beach, Tla-o-qui-aht First Nation, Tofino, Toquaht First Nation, Ucluelet and Ucluelet First Nation.

The mission of the Clayoquot Biosphere Trust is to assist the region to achieve its vision by providing funding and logistical support for research, education and training initiatives that promote conservation and sustainable development.

PURPOSE OF THE SCHOLARSHIP PROGRAM

The purpose of the CBT First Nation Scholarship Program is to support high school students from the Clayoquot Biosphere Reserve and region attending accredited post-secondary institutions, as measured through academic excellence in their Grade 11 and Grade 12 years.

ELIGIBILITY REQUIREMENTS

To be considered, students must:

- Be a member of the Ahousaht, Hesquiaht, Tla-o-qui-aht, Ucluelet or Toquaht First Nation,
- Have graduated from secondary school during the previous academic year; and,
- Be attending an accredited post-secondary institution in the upcoming academic year.

The scholarships will be awarded based on a combination of

- Outstanding academic achievement during their Grade 11 and 12 years;
- Citizenship (involvement in the community); and,

- Three references, two of which should be academic and one of which should be personal, who support the application.

Scholarship monies will be allocated upon proof of registration in a program of study in an accredited post-secondary institution.

Please note: students do not have to reside or attend school within the Clayoquot Biosphere Reserve or Region.

The scholarship program does not fund:

- Mature students
- Adult education programs
- Academic upgrading
- Part-time studies

HOW TO APPLY

Eligible students must send a letter of application that includes:

- A statement that they are applying for the Clayoquot Biosphere Reserve Region Post-Secondary Education Scholarship Program;
- Evidence that they will graduate from high school during the current academic year;
- A statement that they are a member of Hesquiaht, Ahousaht, Tla-o-qui-aht, Ucluelet, or Toquaht First Nation;
- A brief description of their community involvement (citizenship activities);
- A statement that they will be attending an accredited post-secondary educational institution (include name of program and institution) during the upcoming academic year; and,
- Contact information (name, mail address, phone/fax numbers, e-mail).

Along with their letter, students must submit:

- A transcript of their Grade 11 and 12 marks;
- Three (3) reference letters that support their applications by outlining their academic achievements, student involvement, and/or citizenship activities.

Information submitted by applicants will be reviewed by the CBT staff and Board of Directors and kept confidential.

APPLICATION DEADLINE

Scholarship applications are due by **March 31st** of the scholarship year.

APPLICATION SUBMISSION

Applications can be submitted by mail, email or fax to:

Rebecca Hurwitz, Managing Director
 Clayoquot Biosphere Trust
 P.O. Box 67, Tofino, B.C. V0R 2Z0
 Fax: 250-725-2384
 Email: rebecca@clayoquotbiosphere.org

FREQUENTLY ASKED QUESTIONS

What is the amount of a scholarship?

The maximum amount available as a CBT Scholarship is \$12,000. Eligible students may receive up to \$3,000 per year for the duration of their post-secondary program up to a maximum of four years. The amount of a scholarship award depends on the number of eligible applications received. The scholarship may be divided amongst qualified students.

Who is eligible to apply?

Secondary students from the Clayoquot Biosphere Reserve and region who are attending a full-time accredited post-secondary institution immediately after high school graduation. Students must have achieved high academic standing in their Grade 11 and 12 academic years.

I have not received my final transcript yet. Can I still apply?

Yes, we understand that final transcripts are not available until August. A student's most recent report card or in progress statement of grades is acceptable.

What is the extent of the Clayoquot Biosphere Reserve region?

This region is congruent with the traditional territories of the Hesquiaht, Ahousaht, Tla-o-qui-aht, Ucluelet, and Toquaht First Nations, including Tofino and Ucluelet.

Who is ineligible to apply?

Applications will not be accepted from students already attending a post-secondary institution. The scholarship is not available for mature students, part-time studies or for those pursuing academic upgrading or adult education programs.

Can students re-apply for the scholarship?

No, students may apply only once for the scholarship.

What is considered an 'accredited post-secondary institution'?

The CBT considers educational institutions that have been legally allowed by province or state, to issue diplomas, certificates and/or degrees, as accredited post-secondary institution.

If my program is shorter than four years, can I still receive the entire \$12,000?

No. Students may only receive \$3,000 per year for the duration of their program, up to a maximum of four years. If students enroll in a 2-year program, they are only eligible for \$3,000 per year for both years, up to \$6,000.

What are the obligations of scholarship recipients?

Students are required to be enrolled full-time in an accredited post-secondary institution. The scholarship is available to students for the duration of their program of study (to a maximum of 4 years) by maintaining a strong overall academic standing of a C+ or higher. Official transcripts and a request for continued support must be submitted to the CBT by September 30th each year of study to ensure continued funding.

Students are obligated to declare the income when completing their annual income tax return. The CBT will issue a T4A to students for this purpose.

APPLICATION CHECKLIST

- ❑ Letter of application including:
 - ❑ A statement that the student is applying for the Clayoquot Biosphere Trust Scholarship.
 - ❑ A statement that the student has or will graduate from secondary school the current academic year.
 - ❑ A statement that the student will be attending an accredited post-secondary institution full-time (include name of institution and program of study) during the upcoming academic year.
 - ❑ A statement that the student is a member of the Hesquiaht, Ahousaht, Tla-o-qui-aht, Ucluelet or Toquaht First Nation.
 - ❑ An outline of the student's educational goals and a plan for how they plan to achieve these goals and aspirations.
- ❑ Most recent report card or in progress statement of grades for the Grade 11 and 12 years.
- ❑ Letter of acceptance from an accredited post-secondary institution.
- ❑ Three (3) reference letters that support the student's application by outlining the student's academic achievements, student involvement, and/or citizenship activities and supporting the student's educational goals and aspirations.
- ❑ Completed *Student Information Form*.

NOTE: Incomplete applications will not be considered.

CBT SCHOLARSHIP PROGRAM STUDENT INFORMATION FORM

To be submitted with application

Name: _____

SIN: _____

Mailing Address: _____

City/Town: _____

Province: _____

Postal Code: _____

Phone (home): _____

Fax: _____

E-mail: _____